

Plan a Friendsgiving Dinner

Step 1: Invite your friends or family to join the activity. Keep in mind that a larger group will require more food and a bigger budget.
Step 2: Organize the menu and assign each guest a dish.
Depending on the group size, some individuals may need to contribute more than one item.

Step 3: Collect recipes for the dishes being prepared. Then, identify the groceries needed to cook the food.

Step 4: Complete the recipe form for each grocery item used in the dishes.

• Item: the ingredients

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- · Store: where you will purchase the item
- Unit price: the cost per individual item
- Total cost: the cost of the item in the quantity called for in the recipe
- Cost per person: the total cost of the dish divided by the number of guests

Step 5: Gather the expense reports and fill out the menu form.

- Total cost of ingredients: the total cost to make your recipe
- Average cost per person: divide the cost of your recipe by the number of guests
- Who's bringing the dish: write down the name of which guest is bringing which dish



